Schedule of Licence Conditions

Conditions consistent with the operating schedule		Agreed	Proposed by
1.	All staff will be fully trained in their responsibilities with regard to the sale of alcohol, and will be retrained every six months, with recorded training records kept for inspection.	N/A	Applicant
2.	CCTV will be use at the premises, it shall be to an appropriate standard as agreed with the Licensing Authority in consultation with the Police.		
3.	The CCTV equipment shall be maintained in good working order and continually record when licensable activity takes place and for a period of two hours afterwards.		
4.	The premises licence holder shall ensure images from the CCTV are retained for a period of 31 days. This image retention period may be reviewed as appropriate by the Licensing Authority. The correct time and date will be generated onto both the recording and the real time image screen.		
5.	If the CCTV equipment (Including any mobile units in use at the premises) breaks down the Premises Licence Holder shall ensure the designated premises supervisor, or in his/her absence other responsible person, verbally informs the Licensing Authority and the Police as soon as is reasonably practicable. This information shall be contemporaneously recorded in the incident report register and shall include the time, date and means this was done and to whom the information was reported.		
6.	Equipment failures shall be repaired or replaced as soon as is reasonably practicable and without undue delay. The Licensing Authority and the Police shall be informed when faults are rectified.		
7.	The premises Licence holder shall ensure that there are trained members of staff available during licensable hours to be able to reproduce and download CCTV images into a removable format at the request of an authorised officer of the Licensing Authority or a constable.		
8.	There shall be clear signage indicating that CCTV equipment is in use and recording at the premises during all trading hours.		
9.	The DPS will keep an up to date DPS Authorisation sheet which will show the list of staff members who have been given the authority to sell alcohol on the premises.		
10	An incident record will be kept in a bound book, as will all refusals for the sale of alcohol. These books will be made available to the police and officer from the council on request		
11	Staff will be trained to be alert to any potential danger to customers and react accordingly. If they are unable to quickly defuse the situation without risk to customer or staff, then they are instructed to call the police. All relevant fire procedures are in place for a		

Schedule of Licence Conditions

premises of this size.

- 12. An on -site accident book will be in operation to record any accident/ injury incurred on the premises. This document will be retained for inspection by the store for a period of three years
- 13. Customers will be reminded by way of a notice at the entrance/ exit door to please leave the premises quietly and have consideration for any neighbouring residential properties, when leaving late in the evening.
- 14. Only photographic ID is to be accepted (passport, driving licence, proof of age card with PASS hologram, or military ID).
- 15. Anyone who appears to be under the age of 25 is challenged to provide ID.
- 16. If the customer is unable to provide identification then no sale is made. No ID no sale.
- 17. Challenge 25 notices will be on display in the store.
- 18. Any staff member who may be under the age of 18 must call a senior staff member to take over the sale and complete the transaction.
- 19. If it is known that a customer intends to purchase alcohol to provide to minors then that sale will be refused.
- 20. All refused sales will be recorded in a refusals book, which will be made available for inspection by Police or Licensing Officers of the council on request

Conditions proposed by objectors	Agreed	Proposed by
	No	LOOH
 All windows and external doors shall be kept closed between 19:00 and close, except for immediate access and egress of persons. 		
 The licence holder shall enter into an agreement with a taxi company to provide transport for customers. A call-back system must be operated and drivers instructed not to sound their horns when collecting customers. 		
3. Alcohol shall only be sold to persons as ancillary to food.		
4. All customers shall be seated.		
5. Alcohol shall be supplied by waiter/waitress service only.		

Schedule of Licence Conditions

- 6. Alcohol shall not be taken off the premises.
- 7. Any person who appears intoxicated shall be refused entry to the premises.
- 8. No glassware to be collected from the premises or to be disposed of into outside waste receptacles between 2200 and 0800.
- 9. There shall be a documented dispersal policy, as agreed with the relevant responsible authorities, implemented at the premises and a copy lodged with the Council's Licensing Unit
- 10. Staff shall regularly clean (and endeavour to keep clear of litter) the area immediately in front of the premises.
- 11. There shall be a documented smoking policy, as agreed with the Manchester City Council Environmental Health section, implemented at the premises and a copy lodged with the Council's Licensing Unit.